

**GRANDE PRAIRIE PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES  
Regular Meeting of Thursday, November 21, 2019**

**CALL TO ORDER ROLL CALL**

President Lee called the meeting to order in the conference room of the Library at 6:00p.m. Members of the board present: Trustee Jane Brown, Trustee Deborah Corney, Trustee Barbara Donaldson Trustee Lillian Lee, Trustee Sheila Sanders, Trustee Sondra Vickers. Also present, Library Director, Tracy Ducksworth

**APPROVAL OF THE CONSENT AGENDA**

It was moved by Trustee Sanders to approve the agenda. Trustee Brown seconded. Motion carried by voice vote: Ayes: 6, Nays: 0, Abs: 0.

**APPROVAL OF MINUTES**

It was moved by Trustee Sanders to approve the regular meeting minutes for Thursday, October 24, 2019. Trustee Donaldson seconded. Motion carried on voice vote: Ayes: 6, Nays: 0, Abs: 0

It was moved by Trustee Corney to approve the budget and appropriation hearing minutes for Thursday, September 19, 2019. Trustee Donaldson seconded. Motion carried on voice vote: Ayes: 6, Nays: 0, Abs: 0

**CORRESPONDENCE:** None

**PUBLIC COMMENT:** None

**FINANCIAL REPORTS**

It was moved by Trustee Sanders to approve the financial reports for October 2019. Trustee Brown seconded. Motion carried by roll call. Ayes: Trustee Jane Brown, Trustee Deborah Corney, Trustee Barbara Donaldson Trustee Lillian Lee, Trustee Sheila Sanders, Trustee Sondra Vickers. Nays: 0, Abs: 0

It was moved by Trustee Sanders to accept the November 2019 claims list #642 in the amount of \$42,072.75. Trustee Brown seconded. Motion carried by roll call. Ayes: Trustee Jane Brown, Trustee Deborah Corney, Trustee Barbara Donaldson, Trustee Lillian Lee, Trustee Sheila Sanders, Trustee Sondra Vickers. Nays: 0, Abs: 0.

**REPORT OF ADMINISTRATION:**

Ms. Ducksworth provided an overview of activities and attendance for the month of November as well as discussed holiday activities and closing schedule for the season.

**NEW BUSINESS**

It was moved by Trustee Corney to accept the Truth in Taxation/Levy Ordinance 2019-07. Trustee Vickers seconded. Motion carried by roll call: Ayes: Trustee Jane Brown, Trustee Deborah Corney, Trustee Barbara Donaldson, Trustee Lillian Lee, Trustee Sheila Sanders, Trustee Sondra Vickers. Nays: 0, Abs: 0.

It was moved by Trustee Corney to accept the Building and Maintenance Ordinance 2019-08. Trustee Brown seconded. Motion carried by roll call: Ayes: Trustee Jane Brown, Trustee Deborah Corney, Trustee Barbara Donaldson, Trustee Lillian Lee, Trustee Sheila Sanders, Trustee Sondra Vickers. Nays: 0, Abs: 0.

It was moved by Trustee Sanders to accept the Treasurer's Report FY2018-2019. Trustee Vickers seconded. Motion carried by roll call: Ayes: Trustee Jane Brown, Trustee Deborah Corney, Trustee Barbara Donaldson, Trustee Lillian Lee, Trustee Sheila Sanders, Trustee Sondra Vickers. Nays: 0, Abs: 0.

**OLD BUSINESS:**

It was moved by Trustee Sanders to accept the Patron Behavior Policy. Trustee Corney seconded. Motion carried by voice vote: Ayes: 6, Nays: 0, Abs: 0.

Per Capita Grant 2020: The board viewed and discussed the Organizational Webjunction webinar entitled "Time Management for Technical Services", as part of the 2020 Per Capita Grant requirement.

**Other Business, for announcement, deliberation and/or discussion only; no other action to be taken.**

**ADJOURNMENT**

It was moved by Trustee Donaldson to adjourn the meeting at 7:15 p.m. Trustee Corney seconded. Motion carried by voice vote. Ayes: 5, Nays: 0, Abs: 0.

Respectfully submitted,

Tracy Ducksworth, Library Director