

**GRANDE PRAIRIE PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
Regular Meeting of May 26, 2016**

CALL TO ORDER ROLL CALL

President Sanders called the meeting to order in the conference room of the Library at 6:01 p.m. Members of the Board present: Donaldson, Foley, Lee, Sanders. Also present, Tracy Ducksworth, Library Director.

APPROVAL OF THE CONSENT AGENDA

It was moved by Trustee Donaldson to move up the Closed Session portion of the agenda to take place after before the Approval of Minutes. Trustee Foley seconded. Motion carried by voice vote. Ayes: 5 Nays: 0

It was moved by Trustee Foley to approve the consent agenda. Trustee Lee seconded. Motion carried by voice vote. Ayes: 5 Nays: 0

CLOSED SESSION

It was moved by Trustee Lee to move into Closed Session at 6:08 p.m. to discuss litigation and trustee vacancy. Trustee Foley seconded. Motion carried by roll call. Ayes: Donaldson, Foley, Lee, Sanders. Nays: 0.

Board discussed Litigation and Trustee Vacancy

It was moved by Trustee Foley to close the session at 6:15 p.m. Trustee Lee seconded. Motion carried by roll call. Ayes: Donaldson, Foley, Lee, Sanders. Nays: 0

APPROVAL OF MINUTES

It was moved by Lee Donaldson to approve the regular meeting minutes of April 28, 2016. Trustee Foley seconded. Motion carried on voice vote. Ayes: 5 Nays: 0

CORRESPONDENCE: We received a letter from Ms. Barbara Nettles from the Grande Parents Reading Program thanking us for our donations of books and bags to their annual reading event. They read at Highlands School in Hazel Crest and Chateaux School in Country Club Hills. Also, we received a card from the Schueppe Family thanking us for our Cotton Club in the Box event on Wed., April 27, 2016.

FINANCIAL REPORTS

It was moved by Trustee Sanders to approve the financial reports for April and May 2016. Trustee Donaldson Foley seconded. Motion carried by roll call. Ayes: Donaldson, Foley, Lee, Sanders. Nays: 0.

It was moved by Trustee Foley TO ACCEPT THE CLAIMS LIST# 600 IN THE AMOUNT OF \$36,038.68 Trustee Donaldson seconded. Motion carried by roll call. Ayes: Donaldson, Foley, Lee, Sanders. Nays: 0.

REPORT OF ADMINISTRATION

Ms. Ducksworth reported on the renovation project and the upcoming summer reading programming. This year's theme is Read for the Win and it is for all ages.

PUBLIC COMMENT: None

BUSINESS

It was moved by Trustee Foley to accept the quote presented by Manhard Consulting for \$12,100 to survey, design and prepare bid for the parking lot renovation. Trustee Lee seconded. Motion carried by roll call. Ayes: Donaldson, Foley, Lee and Sanders. Nays: 0

It was moved by Trustee Sanders to approve the quote for Prolift Movers for the carpet installation. Trustee Donaldson seconded. Motion carried by roll call. Ayes: Donaldson, Foley, Lee and Sanders. Nays: 0

It was moved by Trustee Lee to accept the quote from Express Signs for signage, installation not to exceed \$14,130.00. Trustee Donaldson seconded. Motion carried by roll call. Ayes: Donaldson, Foley, Lee and Sanders. Nays: 0

Other Business, for announcement, deliberation and/or discussion only; no other action to be taken.

ADJOURNMENT

It was moved by Trustee Foley TO ADJOURN THE MEETING at 7:21p.m. Trustee Donaldson seconded.

Motion carried by voice vote. Ayes: 5 Nays: 0

Respectfully submitted,

Tracy Ducksworth
Library Director