

E-Reader Policy – Grande Prairie Public Library

- The library’s selection of E-Reader devices will be available only for patrons of Grande Prairie Public Library age 18 and older who have a valid library card in good standing.
- E-Readers will circulate through the Adult Services Department. Staff will purchase popular titles as budget allows, and staff will load titles from Overdrive at a patron’s request.
- Patrons may check out one E-Reader at a time.
- The Check-out period will be three (3) weeks.
- No renewals are allowed on E-Readers.
- The Overdue fee will be \$2.00 per day.
- Patrons may place a hold on an E-Reader.
- Patrons are liable for any damaged or missing item.
- Patrons are to return the E-Reader inside the Library, and not into the outside book drop. A \$10.00 fine will be assessed if returned improperly.
- A label will be attached to the carrying case explaining the equipment included, along with the appropriate replacement fees for damaged or missing items (below).
- Adult Services staff will inspect the E-Reader after it is returned, to check all the items and verify it is in working order.

EQUIPMENT	FEE
E-Reader Device	\$350
Device Cover	\$40
Power Adapter and Cable	\$20
Battery	\$30
Instructions	\$10
Total Replacement Fee for Loss, Theft or Damage	\$450